

ATP1&2 Hybrid Cancellation Policy

Because these are small classes and having the right number of people for bodywork trades is essential... also because it's nearly impossible to find someone able to fill in and attend with less than 4 weeks' notice... and because I am a solo educator without the financial cushion a larger school might have, I maintain strict boundaries around cancellations. Please consider these before making your tuition payment. Your classmates and I are counting on your participation!

Your \$300 deposit is non-refundable except in the event of a class cancellation. In this case, I'll refund the full amount. If you cancel before paying the tuition balance, you may transfer your deposit to another class within a year. You will be charged a \$50 admin fee in this case.

Your tuition balance is due approximately 4 weeks before the first zoom. It is refundable before online sessions begin, minus a \$100 admin fee.

You can miss a maximum of 4 hours' course content and still receive credit for completing the class. That's the equivalent of one zoom session or a half day of in-person time.

If you must cancel due to illness or other emergency any time after the start of the online sessions and before the in-person training begins, you have two options:

A 50% refund. I offer this option because I realize sometimes the cash return is needed to help with life events that have prohibited your participation. At this point, you will have received all course manuals including bodywork instructions and other resources. If you choose the refund and decide to complete the class at a later date, you'll have to start over and pay in full again.*

No refund, but you may enroll in another class that's scheduled within the next 12 months. An additional \$300 deposit will be required upon registration for that upcoming class, and you must pay the difference in tuition, if any.*

Money paid for on-site lodging is non-refundable once the online sessions begin.

Once the in-person training begins, I offer no refunds, but in the event of illness or emergency, you may enroll in another class that's scheduled within 12 months. An additional \$300 deposit will be required upon registration for that upcoming class.*

*Each of these options may be exercised only once, ie if you have to cancel, choose to attend a future class and have to cancel again, you will not receive a refund or the opportunity to repeat a second time.

Amy Colo, CPM LMT
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